

MEETING NOTES
COMMUNITY INVOLVEMENT ADVISORY COUNCIL

October 20, 2015

Dover Public Library
Dover, Delaware

Members Present: Anthony Jay Julis, Pamela Meitner, LaVaida Owens-White, William Pelham, Marvin Thomas, Joseph Farrell, Jason Adkins, Robert Frederick

Members Absent: Harold Truxon, Gary Emory

DNREC: James Brunswick, Patrick Emory, Nicole Bixby

I. Meeting Called to Order

Mr. Pelham called the meeting to order at 9:30 a.m.

II. Meeting Protocol Review

Mr. Pelham reminded them of the Council's protocol.

III. Review/Approval of Meeting Notes

MOTION was made by Mr. Robert Frederick to approve the September 15, 2015 meeting notes and a second was made by Ms. LaVaida Owens-White. All in favor and the motion carried.

IV. Presentation of Projects for CEPF

- A. Veterans Conservation Corps was the first project that was presented by Glenn Stubbolo with Delaware State Parks. Mr. Stubbolo explained that this project was seeking \$20,000 for equipment, safety gear and an enclosed trailer along with a leased vehicle to pull the trailer. Mr. Stubbolo advised that with these funds, they would be able to increase the capacity in which they assist in managing invasive species around Delaware. This group is made up of veterans who wish to give back to the community. Mr. Pelham asked what the actual start date would be and Mr. Stubbolo advised it started on October 1, 2015 with equipment they already had. This funding would allow an increase in the amount of work they would be able to do. Mr. Farrell inquired if the members cycled off after one year and Mr. Stubbolo advised the maximum term is two years in the this program. He also advised that this program is open to military family members as well. Ms. Meitner asked about the budget item listed as an enclosed van and Mr. Rob Line from Parks advised that was a misprint and should state trailer.
- B. Town of Leipsic was presented by Nancy Goodfellow. Ms. Goodfellow provided council members with an updated budget. She gave a history on the Town of Leipsic along with stating the project is for a waterfront redevelopment feasibility

plan. The amount they are seeking is \$20,000 for this project. Ms. Goodfellow advised that the Town of Leipsic council approved the preliminary plan to be performed by Duffield Associates. Mr. Farrell inquired if the plan was just for bulkheads or were there any design specifications for living shorelines included. Ms. Goodfellow advised it was for bank stabilization for the whole project. Mr. Pelham asked when the project would start and be completed. Ms. Goodfellow advised it would start in January and be complete by the end of June. Mr. Frederick asked how long the study would be good for and Ms. Goodfellow advised it would be good until the geotechnical study was complete. Mr. Farrell asked if Duffield Associates would be working with the community in this process. Ms. Goodfellow advised that yes they would be working with the community throughout the entire process with open meetings. Ms. Goodfellow advised the town is in the middle of the Bayshore Initiative and believes that the town is going to have more programs and funding available to them backed by Senators and Representatives.

- C. City of Milford was represented by Mr. Brad Dennehy from Parks and Recreation. Mr. Dennehy advised they are seeking \$17,531 for surveying, design, permitting and construction documentation for a floating dock and kayak launch. Mr. Dennehy advised this would be installed behind Arena's Restaurant in order to promote tourism also. He advised the floating dock would also be large enough for a pontoon boat to tie up to. Ms. Meitner inquired about the pending funding coming from the city and Mr. Dennehy advised it just needed to be requested as a line item and be approved and that the city is supportive of this project.
- D. Old Brandywine Village was represented by Ms. Bobbi Britton. Ms. Britton provided council members with a new budget for the project. She explained that the community wants access to the river and doesn't want development occurring in this area. This project would bring new access to the area including recreational activities as well as economic development. Ms. Britton explained they chose Pennoni Associates because they have innovative designs to include living shoreline options. She explained they are also partnered with NOAA with restoration of the habitat. Mr. Pelham inquired on wording in the last page of the contract from Pennoni Associates wording "This agreement shall be governed by the laws of the Commonwealth of Pennsylvania". Ms. Britton advised she would have someone look into it. Mr. Thomas inquired if they had contacted the Riverfront developer to see if they were interested in this area and she advised they did contact them, but they are not interested in neighborhood vitalization. She stated there is no conflict, but they deal primarily with developing areas. Ms. Britton advised there have been four meetings within the community over the past year. Mr. James Poling from DNREC advised there are several different state agencies working within this project (including DNREC and DelDOT). Ms. Meitner inquired on several budget items that still didn't reflect properly. Ms. Britton advised she would revisit the budget and resubmit to reflect changes.

- E. Delaware Academy of Science was represented by board member Debbie Keese. Ms. Keese described the project as a habitat enhancement experience at Hodgson Vo-Tech High School. It would include interpretive signage and tours to also be provided to students Pre-K through Grade 4 including gardening activities. There would also be a portion of the project that would amplify the natural sounds of bees through headsets. This project would also focus on habitat enhancement by keeping productive non-invasive species in place of the previous invasive species at the site.
- F. David from Delaware State Parks was present to explain a previous open grant request through CEPF. The previous request was for a trail in the area of Howell School Rd. in Lums Pond. He advised that Parks has spent \$7,613 of the grant on wetland delineation and has submitted all documents for the expenditure. David advised that they are going to be backing out of the Lums Pond project. *Ms. Meitner made a motion to advise Secretary Small that the Lums Pond project has been dormant and to notify Parks and Recreation is canceling the project and all unspent funds be returned to CEPF. Second by Mr. Julis. All in favor. Motion carries.*

V. Project voting

Ms. Meitner made a motion to propose each project and vote yes or no. Second by Mr. Frederick. All in favor. Motion carries.

- A. *Mr. Frederick made a motion to approve the Veterans Conservation Corps project. Second by Mr. Julis. All in favor. Motion carries.*
- B. *Mr. Julis made a motion to approve the Town of Leipsic project. Second by Mr. Farrell. Opposed by Ms. Meitner, all others in favor. Motion carries.*
Ms. Meitner asked that the council follows this project closely to ensure that the \$2,000 is produced for match and if no funds are spent in the next six months to review the project.
- C. *Mr. Julis made a motion to approve the City of Milford project. Second by Mr. Farrell. Opposed by Ms. Meitner, Mr. Adkins removed himself from voting due to conflict, all others in favor. Motion carries.*
- D. *Ms. Owens-White made a motion to approve the Old Brandywine Village project. Second by Mr. Julis. All in favor. Motion carries*
- E. *Mr. Julis made a motion to approve the Delaware Academy of Science project. Second by Mr. Frederick. All in favor. Motion carries.*

VI. Town Hall Meeting in Wilmington

Mr. Brunswick invited the council to a workshop on Chemical Safety at the Episcopal Church of Saints Andrews and Matthews from 9am-4pm on Saturday, October 24. Mr. Brunswick advised he will be serving on the panel in the “What comes next” capacity. EPA Region 3 and City representatives, as well as DNREC representatives will be present.

VII. Open Forum

The next meeting is December 15 at the Smyrna Area Rest Stop. Mr. Brunswick advised he would like to dedicate this meeting to project updates.

VIII. *The meeting adjourned at 12:18 p.m.*

Respectfully submitted,

Nicole Bixby

Administrative Specialist II, DNREC, State of Delaware

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Community Involvement Advisory Council members and the public in supplementing their personal notes and recall of presentations.